



Washington Association of Telecommunications Officers & Advisors

A professional organization of individuals and organizations serving citizens in the development, regulation, and administration of cable television and other telecommunication systems.

WATOA Board Meeting Minutes April 24, 2024

1. Call to Order – 2:03pm
2. Roll Call of Officers

WATOA Board Position	2021 Board Member	Present	Absent
President	Jon Funfar, City of Pasco	x	
Vice-President	Mike Connor, City of Kirkland	x	
Board Secretary	Megan Hutton, Pierce County	x	
Treasurer	Alice Lawson, City of Seattle	x	
Regional Rep: District 1 (North & Puget)	Ben Skudlarek, City of Bellingham	x	
Regional Rep: District 2 (King)	Patti Belle, City of Kent	x	
Regional Rep: District 3 (Puget & Coast)	George Geyer, Kitsap County		x
Regional Rep: District 4 (Southwest)	Jim Demmon, City of Vancouver	x	
Regional Rep: District 5 (Rainier Valley)	Jon Baker, Pierce County	x	
Regional Rep: District 6 (Central)	Ben Faubion, City of Ellensburg	x	
Regional Rep: District 7 (Northeast)	Jessica Fisher, City of Spokane	x	
Regional Rep: District 8 (Tri-Cities)	Mark Ingham, City of Richland		x
Regional Rep: District 9 (At-Large)	Edgar Riebe, Seattle Public Schools	x	
Past-President	Jeff Lueders, City of Tacoma	x	
NATOA Rep (non-voting)	Chris Jaramillo, King County	x	

3. Approval of the agenda
 - a. Approved
4. Approval of minutes
 - a. 3/27/24 approved (Jim move, Alice second)
5. President's report – Jon Funfar
 - a. Lots of conference prep. Jon thanked everyone who is involved.
6. Vice President – Mike Connor
 - a. PEG track group had a good meeting to plan sessions
7. Secretary's Report – Megan Hutton
 - a. Post NAB Show in Seattle- Tuesday, April 30 from 11-4, free parking and lunch. See listserv email for registration link.
8. Treasurer's report – Alice Lawson
 - a. Previous balance – 2/29/24
 - i. \$21,892.55
 - b. Checking balance – money available not including CD – 3/31/24
 - i. \$7,5923.55
 - c. Adjusted ending balance – 3/31/24
 - i. \$21,517.55
 - d. Update on City/County renewals: 29 agencies/71 members
 - e. WATOA added a CD 4.21%.
 - i. \$15,000 was transferred into a US Bank Savings CD account to help it gain some more interest.

9. Committee Reports

a. Conference Update (Oct. 17-18, check in Oct. 16) Kennewick

i. Contract signed!

1. 60 rooms at \$118.00 per night
2. 10 free vendor tables
3. Registration per person is \$200 member / \$225 non-member
4. Includes reservation for the gala night room/dinner

ii. Video medley for day 2 lunch – Ben S

iii. NATOA finalist videos for Gala - Megan

iv. PEG Programming Track – Mike Connor, Jessica Fisher, Megan Hutton, Mark Ingham

1. Got all the session topics/descriptions ready! Great job team.
2. Megan to start emails asking for speakers.

v. Policy/Legal/Legislative Track – Jeff Lueders, Jon Funfar, Jon Baker

1. They'll set a meeting soon.

vi. We're using the 2023 cancelled conf agenda as the template for this year's agenda. As of this meeting, the PEG tracks are updated. Don't worry about formatting yet. Megan will set up a shareable site. Jim asked to include a vendor excel doc to track those.

vii. There was a board discussion about vendor/meals and making sure charging for meals will cover the cost, particularly regarding vendors who bring extra people.

b. Leg/policy cmte – Alice to draft one-pager for a fact sheet about broadband terms, share it with Jon Baker, then send it out to fill a request, to help legislators understand.

10. New Business

a. None

11. Good of the order

a. City of Vancouver just passed a new Comcast franchise – 2 new HD channels and 1% for PEG

12. Next Meeting – May 22, 2024

13. Adjournment – 3:10pm