



## Washington Association of Telecommunications Officers & Advisors

*A professional organization of individuals and organizations serving citizens in the development, regulation, and administration of cable television and other telecommunication systems.*

### WATOA Board Meeting Minutes February 28, 2024

1. Call to Order – 2:05 PM
2. Roll Call of Officers

WATOA Board Position	2021 Board Member	Present	Absent
President	Jon Funfar, City of Pasco	x	
Vice-President	Mike Connor, City of Kirkland	x	
Board Secretary	Megan Hutton, Pierce County	x	
Treasurer	Alice Lawson, City of Seattle	x	
Regional Rep: District 1 (North & Puget)	Ben Skudlarek, City of Bellingham	x	
Regional Rep: District 2 (King)	Patti Belle, City of Kent		x
Regional Rep: District 3 (Puget & Coast)	George Geyer, Kitsap County		x
Regional Rep: District 4 (Southwest)	Jim Demmon, City of Vancouver		x
Regional Rep: District 5 (Rainier Valley)	Jon Baker, Pierce County	x	
Regional Rep: District 6 (Central)	Ben Faubion, City of Ellensburg	x	
Regional Rep: District 7 (Northeast)	Jessica Fisher, City of Spokane	x	
Regional Rep: District 8 (Tri-Cities)	Mark Ingham, City of Richland	x	
Regional Rep: District 9 (At-Large)	Edgar Riebe, Seattle Public Schools	x	
Past-President	Jeff Lueders, City of Tacoma	x	
NATOA Rep (non-voting)	Chris Jaramillo, King County	x	

3. Approval of the agenda
  - a. Approved
4. Approval of minutes
  - a. 1/24/24 Ben moved, Job B second, approved
5. President's report – Jon Funfar
  - a. None
6. Vice President – Mike Connor
  - a. None
7. Secretary's Report – Megan Hutton
  - a. Thanks to Alice and Chris with a lot of conference prep
8. Treasurer's report – Alice Lawson
  - a. Previous balance – 12/31/23
    - i. \$19,492.55
  - b. New adjusted balance – 1/31/24
    - i. \$21,892.55
    - ii. Many City/County renewals are coming in, 24 agencies/52 members so far
  - c. 7-month CD at 4.3% (current rate as of today, percentage subject to change)
    - i. Alice motion to move \$15,000 into a 7-month CD, Ben 2<sup>nd</sup>, approved unanimously
    - ii. That would leave \$6,000 liquid in the bank
    - iii. Money would be returned in time for the October conference
9. Committee Reports

- a. Conference Cmte (Oct. 17-18, check in Oct. 16) Kennewick
  - i. Chris- update on hotels/confiring location (Mark Ingham helping)
    - 1. \$1600 minimum beverage charge for Thursday dinner
    - 2. Conference would be at conference center, hotel stays would be a Spring Hill
    - 3. 60 hotel rooms with per diem
  - ii. Theme—Strengthening Community Connections, approved
  - iii. 2024 Rates- \$200 member/\$250 non-member/\$100 per vendor person
    - 1. Alice motion, Megan second, approved
  - iv. Hotel- Chris Jaramillo, Mark Ingham
  - v. PEG Programming Track – Mike Connor, Megan Hutton, Mark Ingham
    - 1. Social media & the First Amendment
    - 2. Headshot photos
  - vi. Policy/Legal/Legislative Track – Jeff Lueders, Jon Funfar (helper: Ben Faubion)
  - vii. Vendors – Jim Demmon
    - 1. Zippy possible vendor (Kirkland)
  - viii. More roles & responsibilities not yet filled will be identified and filled at the March board mtg
- b. Policy/Legal – Jon Funfar
  - i. None
- c. Production – Jim Demmon/Edgar Riebe
  - i. None
- d. Membership – Chris Jaramillo
  - i. None
- e. Nominating – Jeff Lueders
  - i. None
- f. By Laws – Jeff Lueders
  - i. The group discussed one bylaw regarding the board authority to remove a member with a 2/3 affirmative vote, rather than allowing the membership to do so.
    - 1. New proposed wording: Any officer or board member may be removed by a (2/3) affirmative vote of the Board whenever, in the judgment of the Board of Directors, the best interests of WATOA will be served by this removal.
  - ii. Mike Conner asked for an additional sentence at the end, requiring the membership to be notified if a member is removed. Mike and Chris will wordsmith that and bring back to the Bylaws Cmte/Board next month.
- g. Brian Wilson Scholarship – George Geyer
  - i. None

10. New Business

- a. None

11. Next Meeting – March 27, 2024

12. Adjournment – 3:09 pm