

BLCP #2

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ARTICLE 9. AMENDMENT OF BYLAWS (Bylaw change proposals)

➤ *As currently written:*

SECTION I.

Subject to prior review by the Board, these Bylaws may be amended by the affirmative vote of a simple majority of the voting members by mail or electronic ballot, or two-thirds (2/3) of those in attendance at Regular or Special Meetings of WATOA. Not less than fourteen (14) days written notice of all amendments shall be provided to the Membership prior to consideration of such amendments.

➤ *Proposed modification will read:*

SECTION I.

- A. Subject to prior review by the Bylaws Committee and the Board, these Bylaws may be amended by the affirmative vote of a simple majority of the voting members by mail, electronic ballot, or those in attendance at a Regular or Special Meeting.
- B. Not less than sixty (60) days written notice of all amendments shall be provided to the Membership prior to consideration of such amendments.
- C. When any Board or Chapter member desires to seek a vote to change the Bylaws of this Association, they must complete the **“BYLAW CHANGE PROPOSAL FORM”** located in Appendix 1 and submit through the WATOA Secretary to the Bylaws Committee.

APPENDIX 1 - BYLAW CHANGE PROPOSAL FORM INSTRUCTIONS

The proposal should include the following:

1. Name and contact information of the person proposing the change.
2. Check if proposal is to amend or delete an existing portion of current bylaws of the Association or add a new article/section/subsection to existing bylaws.
3. Specify which Article, Section and Subsection is being amended, deleted, or added.
4. Specify the Article, Section and/or Subsection affected by proposal as currently written according to the latest updated version of the Association By-Laws.
5. Print the proposed wording as it is to be considered. All text to be deleted shall be shown by means of strikethrough, e.g. ~~*in the judgement of the Board*~~. Added text should be shown underlined, e.g. *by a majority vote of the Board*.
6. Print a clear and simple reason/justification as to why the proposal is needed and should be considered by the WATOA membership for adoption. Use additional sheet(s) if necessary, to fully explain.
7. Chapter President will sign off that proposal has been presented, discussed and approved by the Chapter Board for membership review.
8. Chapter Secretary will sign off that proposal has been presented, discussed and meets the criteria to submit to the Bylaws Committee.
9. A Bylaws Committee member will communicate with the point-of-contact if clarification is necessary on the change or intent of the change. They may choose to consolidate different proposals, postpone or reject a proposal but they must record their action and in a report to the WATOA Board and the membership at the following regular meeting, indicate how many proposals were considered, consolidated, postponed and/or rejected. If a proposal is rejected or returned to the proposer, an explanation of committee action will accompany the response.
10. The WATOA Secretary will document the vote tally, if proposal is approved or fails, and date of vote.

Name & # of Chapter or Member Submitting :		Contact Person:	
Email Address:		Contact Telephone #:	
This request to change the bylaws does the following:		Indicate which Article(s), Sections and Subsections are affected:	
<input type="checkbox"/> Amend	<input type="checkbox"/> Add	<input type="checkbox"/> Delete	Article <input type="checkbox"/> Section <input type="checkbox"/> Subsection <input type="checkbox"/>
<input type="checkbox"/> Changes shown here:	<input type="checkbox"/> See attached		
<input type="checkbox"/> Justification for change shown here		<input type="checkbox"/> See attached	
Chapter Endorsement:		By Chapter Officer: Indicate name & position	
Chapter # <input type="text"/>	<input type="text"/>		
State Rep. Name & Signature:			
BYLAWS COMMITTEE ACTION: FORWARD ___ TABLE ___ RETURN ___			
MEMBERSHIP ACTION: APPROVE: _____ DISAPPROVE: _____			