



Washington Association of Telecommunications Officers & Advisors

A professional organization of individuals and organizations serving citizens in the development, regulation, and administration of cable television and other telecommunication systems.

WATOA Board Meeting Minutes September 25, 2024

1. Call to Order – 2:05pm
2. Roll Call of Officers

WATOA Board Position	2021 Board Member	Present	Absent
President	Jon Funfar, City of Pasco	x	
Vice-President	Mike Connor, City of Kirkland	x	
Board Secretary	Megan Hutton, Pierce County	x	
Treasurer	Alice Lawson, City of Seattle	x	
Regional Rep: District 1 (North & Puget)	Ben Skudlarek, City of Bellingham		x
Regional Rep: District 2 (King)	Patti Belle, City of Kent		x
Regional Rep: District 3 (Puget & Coast)	George Geyer, Kitsap County	x	
Regional Rep: District 4 (Southwest)	Jim Demmon, City of Vancouver		x
Regional Rep: District 5 (Rainier Valley)	Jon Baker, Pierce County	x	
Regional Rep: District 6 (Central)	Ben Faubion, City of Ellensburg	x	
Regional Rep: District 7 (Northeast)	Jessica Fisher, City of Spokane	x	
Regional Rep: District 8 (Tri-Cities)	Mark Ingham, City of Richland		x
Regional Rep: District 9 (At-Large)	Edgar Riebe, Seattle Public Schools	x	
Past-President	Jeff Lueders, City of Tacoma	x	
NATOA Rep (non-voting)	Chris Jaramillo, King County	x	

3. Approval of the agenda
 - a. Approved
4. Approval of minutes
 - a. 8/21/24 minutes approved (George move, Edgar second)
5. President's report – Jon Funfar
 - a. None
6. Vice President – Mike Connor
 - a. None
7. Secretary's Report – Megan Hutton
 - a. Megan to prepare bylaws info to share at the Board mtg
8. Treasurer's report – Alice Lawson
 - a. Previous balance – 7/31/24
 - i. \$6,438.91
 - b. WATOA U.S. Bank CD 4.21%.
 - i. \$15,321.72
 - c. Adjusted ending balance – 8/31/24
 - i. \$15,873.12
 - d. Update on City/County renewals: 32 agencies/78 members
 - e. Conference costs
 - i. Up to \$500 for WATOA conference raffle items, Alice motion, George 2nd, approved.
9. Committee Reports

- a. Conference Update (Oct. 17-18, check in Oct. 16) Kennewick
 - i. Conference Registration update
 - ii. Chris headed to Kennewick for conference site visit
 - 1. Vendors/rooms everything good
 - 2. Confirm catering plan
 - 3. Confirm AV needs: Jon, Mike, Egdar
 - 4. Programming dinner with hotel, includes happy hour
 - iii. Agenda
 - 1. The Board made final tweaks to the agenda – the gala, showing videos, moderators, reaching out to people for bios
 - iv. Timeline for planning
 - 1. Checking in with moderators, getting bios – send to Alice
 - 2. Buying raffle items
 - 3. Prepping conference materials – door signs, registration list, WATOA meeting info/agenda for all-member meeting
 - 4. Ben/Megan video showcase
 - b. Policy/Legal
 - i. No report for time
10. New Business
- a. None
11. Good of the order
- a. None
12. Next Meeting – Thursday, October 17, 2024 (at the WATOA conference)
13. Adjournment – 3:00pm